

**Minutes from August 13, 2019**  
**Hanahan City Council Meeting - 6:30PM**  
**Debbie Lewis Municipal Chambers**  
**1255 Yeamans Hall Road Hanahan, SC 29410**

A regular City Council Meeting of Hanahan City Council was held on Tuesday, August 13, 2019 in the Debbie Lewis Municipal Chambers at 1255 Yeamans Hall Road in Hanahan at 6:30pm. The meeting was advertised in the Post and Courier. The Agenda was posted on the City of Hanahan webpage and a copy of the Agenda was posted on the lobby bulletin board at least 24 hours prior to the meeting. A copy of the Agenda was sent as a courtesy, to Brenda Rindge with the Post and Courier. Mayor Christie Rainwater presided. The Council Members that were present at tonight's meeting were Kevin Hedgpeth, Mike Sally, Joel Hodges and Mike Dyson. Mayor Pro Tem Chandler and Council Member Owens were absent for tonight's meeting as they were attending the BCSD School Board Meeting. We had a quorum for tonight's meeting.

Staff members that signed the visitor's log were: Mike Cochran - City Administrator, Jon Ellwood – IT, Hilary VanOrsdel – HR, Larry Sturdivant – Building & Codes, Joe Gill – Public Works, Bo Bowers – Fire Chief, Cassandra Brooks - Police Lieutenant, Kristy Duffy – Finance, Randy MoneyMaker – Rec Dept., Doug Rogers – Senior Center, Dennis Turner – Police Chief, Tyler Dempsey – Building & Codes, and Jeff Hajek – Building & Codes, Melissa Chaffin – Telecommunications, Jared Brooks – Telecommunications. Emily Huff, Clerk of Council was absent for tonight's meeting as she was also attending the BCSD School Board Meeting.

A copy of the sign in sheet is included in with the minutes.

A minute of silence was held prior to the call to order in memory of Mr. Randle Dale. Mr. Dale recently retired on July 5, 2019 from the Recreation and Parks Department, Maintenance Division and passed away August 6, 2019.

**CALL TO ORDER**

Mayor Rainwater called the Tuesday, August 13, 2019 City Council Meeting to order at 6:32 pm.

**INVOCATION**

Pastor Josh Romine, from King's Cross Church led us in the invocation for tonight.

**PLEDGE OF ALLEGIANCE**

Council Member Sally led us in the Pledge of Allegiance for tonight.

## RECOGNITIONS

- A. Jon Ellwood took the podium to announce and introduce the recent promotion within the Telecommunications Division, after a lengthy interview process and a writing assignment he was able to identify the best candidate for the Telecommunications Supervisor position that was approved by Council during the FY 19/20 budget.  
Jared Brooks was recently promoted to Telecommunications Supervisor. Mr. Ellwood said that Jared has been with the department for almost 4 years, has bachelor's degree and former management experience in the banking industry. He is also driven and has a passion for Telecommunications. Jon went on to explain that Jared has already hit the ground running with presenting many ideas and we look forward to all he will bring to the table.
- B. Chief Bowers took the podium to recognize Engineer Cody VanHorn for his recent promotion. The Fire Department conducts Engineer, Captain and Chief testing once a year. Engineer Vanhorn was one of several candidates who tested. Chief Bowers stated that Cody has been with the department for almost 3 years. Cody was joined by his family from Ohio and his girlfriend who pinned him. Congratulations, Cody!
- C. Police Chief Dennis Turner took the podium to swear in our new police officer Krista Nussbaum and her K9 Joci. Chief Turner explained that Officer Nussbaum comes to us from the Town of Summerville but is originally from Ohio. Her husband joined her for the swearing in. After giving the oath, Chief Turner introduced K9 Joci and explained that she is NAPWADA certified as a single purpose dog. He welcomed them both to the City of Hanahan team and is looking forward working with them.
- D. Chief Turner remained at the podium where he was joined by Sergeant Johnson, Corporal Allgood and Pfc. Middleton. Chief Turner then presented each of them with the meritorious service award, recognizing all three officers for their heroism on a call they responded to on July 10, 2019 at 2211 hours at 1103 Melvin Drive. Chief Turner discussed the history of the award and stated that all three officers went above and beyond the call of duty that night. Chief Turner thanked each of them for their heroic efforts and selfless service to our community.
- E. The Mayor and City Administrator Mike Cochran then recognized the 2019 Hanahan Exchange Club Firefighter of the Year award, as Kyle Finneran. He was unable to be present at last month's meeting, so we wish to recognize him tonight. Engineer/Paramedic Finneran was presented with a certificate and gift bag.

- F. Recognition of the August 2019 Employee of the Month was then presented by Jon Ellwood to Melissa Chaffin. Melissa is a telecommunications officer who has been with the city for over 20 years. She selflessly and quietly serves the citizens of Hanahan behind the scenes taking emergency calls. She is being recognized today for the way she handled a most recent call that came in involving a terroristic threat at the high school. Mr. Ellwood explained the nature of the call and the term “swatting”. He thanked Melissa for her service to the city and for her professionalism over the years. Melissa was presented with a certificate and a gift bag. Congratulations, Melissa!
- G. Mr. Cochran then presented the July 2019 Citizen of the Month to Ms. Shaun Bargeron. She was presented a certificate of appreciation and a gift bag. She was commended for her assistance in instructing EMT class for our firefighters. To date, she has a 100 percent success rate. She also assists in instructing our CPR and babysitting classes. Her dedication to instructing and educating our employees and citizens is appreciated and commended! Thank you, Ms. Bargeron!
- H. Mayor Rainwater returned to the bench where she drew six names (four players and two alternates) for the upcoming City of Hanahan Golf Tournament at Yeamans Hall Club. Mayor Rainwater explained that the golf tournament is a fundraiser and all proceeds will be used for the amphitheater. The drawing was conducted at random and those chosen will have 24 hours to pay their \$200 registration fee. Names that were drawn are: Craig Kennedy, Greg Stafford, Mike Hedgpeth (no relation to Council Member Hedgpeth) and Christina Plemmons. The alternate names drawn were Christine England and Jason Cribb.
- I. Council Member Kevin Hedgpeth read the Proclamation for National Get Ready for Kindergarten month. The staff and City Administrator recommended declaring August 2019 as Get Ready for Kindergarten Month in the City of Hanahan. A motion was made by Council Member Hedgpeth to declare August 2019 as Get Ready for kindergarten Month. A second was made by Council Member Sally. All were in favor, none opposed. Motion carried 5-0.

**CITIZENS COMMENTS REGARDING AGENDA ITEMS ONLY**

- There were no citizen comments or input.
- With no other citizen comments or input, the Mayor closed this segment.

## **CONSENT AGENDA**

Consent Agenda items are adopted with a single motion, second, and vote unless a request for removal is heard from a Council Member. Items on the August 13, 2019 Consent Agenda were:

1. Approval of the Minutes from the July 9, 2019 Regular City Council Meeting. Council Member Sally made a motion to approve the Minutes from the July 9 Council Meeting. Council Member Hedgpeth second the motion. There was no discussion, all were in favor, none opposed. Motion carried 5-0.
2. Approval of Planning Services Agreement for Phase 3 of CHATS Trail Federal Grant. Jeff Hajek, City Planner, presented and explained the agreement. Stated that the grant was awarded 2 years ago. Council Member Sally made a motion to enter into the agreement for Phase 3 of CHATS Trail Federal Grandy. Council Member Hedgpeth second the motion. There was a brief discussion regarding the matching funds and if they were budgeted items. Finance Director, Kristy Duffy, stated from the floor that \$200,000 is the amount that was budgeted for. All were in favor. None opposed. Motion carried 5-0.
3. Power Upgrade at Amphitheatre, Randy Moneymaker, Parks and Recreation Director, presented the request. He stated that they have selected a firm to assist us on this project, to design the upgrade from single phase power to three phase power. He stated that upgrade is a budgeted item and will improve the facility greatly. Council Member Hedgpeth made a motion to approve the power upgrade at the Amphitheatre. Council Member Sally second the motion. There was a brief discussion regarding the costs and if they were specifically just for the design or for the actual work. Mr. Moneymaker stated that this is just for the design work. Mayor Rainwater asked if the project would be complete in its entirety prior to the Red, White and Blue Festival (November 9, 2019). Mr. Moneymaker stated that the goal was for the project to be completed by the end of November but before the Hanahan Christmas Tree lighting (Friday, December 6, 2019). Council Member Hedgpeth asked if not the power upgrade having complete by the date of the Red, White and Blue Festival would adversely affect the festival. Mr. Moneymaker stated no. All were in favor. None opposed. Motion carried 5-0.

## NEW BUSINESS

- A. Audit presentation was done by Mr. Bill Carpenter of Riser, McLaurin, and Gibbons. Mr. Carpenter reviewed the expenses.
- He stated that Total Liability for this year is \$8.9 million, which is a substantial number.
  - There are two (2) sets of financial statements here. 1. Basic – which includes assets and debts and 2. Modified – which is how the money flows in and out. He stated that these could be seen on pages 6-7 on the handout.
  - Unfunded Liability portion is \$3.8 million, which increased about 5.5%.
  - Overall from June 2017 to June 2018, it was overall pretty comparative from one year to the next.
  - Capital Assets increased
  - Cash position increased about half a million and we are in good standing, even with the spending of Capital Grant projects. We had a very strong year financially.
  - Revenues are up and are typically budgeted conservatively. Again, another very profitable year for us.
  - Expenditures – General Fund increased, Workman’s Comp Fund increased, Legal Fees increased, Public Works increased, Fire increased because salaries bumped up a little, Rec Department increased due to salary increase as well. Police decreased; due to vacancies.
  - Total Expenditures – we overspent by \$20k; which isn’t too alarming. It only means that we spent more than we budgeted for, which was mostly due to project delays.
  - Fleet Fund decreased.
  - Net Pension Liability – had about \$20 million in assets. Most of that is in buildings, police cars, fire trucks, sanitation trucks. There is about \$3.4 million that is unspoken for.
  - Property taxes went up about 10% which was not much of a surprise. This was the first year of getting aside lost.
  - New Revenue source for heavy equipment tax \$107K (first year)

Mr. Carpenter then reviewed some recommendations that he had. One being the segregation of duties. He said that one person shouldn’t do every aspect of the duties. Council Member Sally asked specifically what segregation of duties is too generalized. Mr. Carpenter said that he would recommend cross training, as we need a more proactive approach, rather than a reactive approach. He did say that this is mostly only an issue during a transition period. Additionally, Mr. Carpenter said that since the hiring of a Finance Director (Kristy), he has seen improvement. He went on to say that compliance with grant requirements also needs to be monitored. He said that we had a ton of them this year and he recommends getting one (1)

person to handle these grants, to make sure we comply. Procurement was another area that Mr. Carpenter said that we need to keep our eyes on, as we jumped the gun a few times this year. The two (2) audit findings that he had to report were related to monthly reconciliation and comparing them to the general ledger and contract approval in procurement.

Mr. Carpenter said to summarize, we are in very good cash position and had a really profitable, good year again.

A motion was made by Council Member Hedgpeth to approve the audit presentation. A second was made by Council Member Sally. All were in favor, none opposed. Motion carried 5-0.

- B. Michelle Emerson, Marketing and Communications Manager with CARTA presented the proposed CARTA FY 2019-2020 Budget to council. Council Member Hedgpeth asked with the two (2) stops in the City of Hanahan, do you know the ridership numbers for them. Ms. Emerson stated that she did not know the numbers, but she knows for sure that there has been a growth. Council Member Sally asked about the shelter being placed at the bus stops. Ms. Emerson replied by saying that she knows that there have been some solar shelters going up. Mayor Rainwater chimed in by saying that with her attending the CARTA meeting, she has learned so much. She said just recently she and her family did a full day of jumping CARTA rides around downtown Charleston and that had the best time. Mayor Rainwater challenges us to look into CARTA for travel. A motion was made by Council Member Sally to approve the proposed CARTA FY 2019-2020 Budget. A second was made by Council Member Hedgpeth. All were in favor, none opposed. Motion carried 5-0.

- C. Jeff Hajek, Economic Development Director/City Planner took the podium to request the reappointment of Carolyn Lackey to the Planning Commission (PC). Mr. Hajek said that this would be her fourth term if she approved for reappointment. Mrs. Lackey has been appointed since 2006. Council Member Sally stated that Mr. Harkness was chairman when he served on the Planning Commission and stated that Mr. Harkness always was volunteering and that he was selfless. A motion was made by Council Member Hedgpeth to approve the reappointment of Carolyn Lackey to the Planning Commission. A second was made by Council Member Sally. All were in favor, none opposed. Motion carried 5-0.

- D. Mike Cochran then took the podium to talk about the new emergency purchase of an HVAC unit at Fire Station #1. He said that this was the first unit that went out, stating it died at the hottest part of the year, July. The unit that died is the main unit for the stations main room. The cost to fix it was more than the cost of replacing it, as it was so old. The total price was \$7,800 and Mill Brothers Heating and Air completed the project.

- E. Mike Cochran continued with the purchase of a second emergency purchase of an HVAC unit for the Police Department 1<sup>st</sup> Floor/Dispatch. This unit also died in July and was just about as old. They were without air conditioning for two (2) weeks and it was difficult. We got two quotes and ended up going with Berkeley Heating & Air. The total was \$12,894.00. The unit has been installed. Mr. Cochran stated that he hopes to get 20 years out of these new units.

### **OLD BUSINESS**

- A. Second Reading of Ordinance #5-2019 – An Ordinance Amending the City of Hanahan’s Zoning Map was done by Jeff Hajek, Economic Development Director/City Planner. There were no questions from citizens or council. A motion was made by Council Member Sally to approve the Second Reading of Ordinance #5-2019 – An Ordinance Amending the City of Hanahan’s Zoning Map. A second was made by Council Member Hedgpeth. All were in favor, none opposed. Motion carried 5-0.

### **REPORTS AND COMMENTS**

#### **A. CITIZENS COMMENTS**

1. Raymond Blakenship – Mabeline Road took to the podium to say that we fought a good fight, but in the end the DOT refused to compromise any further. He also stated that he met with DOT and signed papers. They should be moving forward pretty soon, however, he has not gotten any copies/paperwork back from DOT yet. He stated that this all started back in 2003 or 2004. Mr. Blankenship thanked the City of Hanahan and the council members that helped him fight CSX and then DOT. He said his main issue now is getting a privacy fence that he lost and that he will be working with Mike Cochran on this. Mr. Blankenship then thanked Council Members Dyson, Sally, and Hodges and said we will see you down the road.
2. Danielle Woodford, 1245 Yeamans Hall Road approached the podium and stated the grants desperately need town center district. She asked if the city has looked into small business grants for those on Yeamans Hall Road. Mayor Rainwater said that she and Jeff Hajek were just discussing this.

**B. CITY ADMINISTRATOR'S REPORT**

The following is the monthly update and report on projects and activities:

1. Boat Landing Boardwalk – Regulatory paperwork was approved in early June and final permitting is in process. We are in the final stages, said City Administrator Mike Cochran.
2. Village Renaissance Grant – The BCD Council of Governments has filed an encroachment permit to the SCDOT for the sidewalks. Design work is continuing for this project.
3. Flooding Turkey Creek – THE ACOE is continuing their work on this study. Midway through June the ACOE invoiced us for our half of the work being done. The ACOE is preparing to present to council in September.
4. Downtown Revitalization – The barrels are gone!! The underground work to take the utilities underground and they will bore where needed when they are done. After that the poles will go away. Some locations have poles in curbs, those will be fixed. Lighting is being researched and it will be a workshop item for later this month.
5. Railroad Avenue – The project is on track for the contract letting to be in September. After the last council meeting, the remaining property owner contacted me to thank us for our efforts but to also inform me that he had signed an agreement with the SCDOT.
6. Golf Tournament – The Annual Yeamans Hall Golf Tournament fundraiser for the amphitheater is next Tuesday, August 20<sup>th</sup>.
7. Walking Trail Phase 3 – BCD COG has this project. We have met with them on some design and path options. It will be moving forward once the final path is determined.

Additional Notes/Dates:

8/20/2019 – COH Golf Tournament

8/23/2019 – Movie in the Park

8/27/2019 – Council Workshop

9/2/2019 – Labor Day – Offices Closed

9/10/2019 – September Council Meeting

9/14/2019 – CSU Hanahan Day

9/21/2019 – Children's Charity Run (Mt. Pleasant)



**C. MAYOR AND COUNCIL COMMENTS**

Council Member Hedgpeth thanked everyone for their assistance with the Hands of Christ back to school drive. This ministry served many in our community and it was very successful due to the efforts made by city staff and several council members.

Mayor Rainwater thanked Officer Hancock and Officer Hardee for their service in the Army National Guard. She also encouraged all citizens to participate in the upcoming census and explained how the participation and accuracy of the count will benefit the city.

**ADJOURNMENT**

There being no further business to discuss tonight, Council Member Sally made a motion to adjourn. Council Member Hedgpeth second the motion. All were in favor, none opposed. Motion carried 5-0. The meeting was adjourned at 8:22pm.

The next regular City Council Meeting will be Tuesday, September 10, 2019 at 6:30pm.

Respectfully submitted,

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Emily S. Huff, Clerk of Council

ATTEST:

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Mayor Christie Rainwater