

MAYOR
MINNIE NEWMAN

CITY ADMINISTRATOR
JOHN P. CRIBB



CITY COUNCIL
JEFF C. CHANDLER
C. KEVIN COX
MIKE DYSON
JOEL E. HODGES
DAN OWENS
MICHAEL SALLY

HANAHAN CITY COUNCIL
Minutes from the May 31, 2016 special City Council Meeting
Debbie Lewis Municipal Chambers
6:30 p.m.

A special meeting of Hanahan City Council was held on Tuesday, May 31, 2016 in the Debbie Lewis Municipal Chambers at 1255 Yeamans Hall Road in Hanahan at 6:30 p.m. The meeting was advertised in the Post and Courier. The Agenda was posted on the City of Hanahan webpage and a copy of the Agenda was posted on the bulletin board at least 24 hours prior to the meeting. A copy of the Agenda was sent to Brenda Rindge at the Post and Courier. Mayor Minnie Newman presided. Council Members present: Kevin Cox, Dan Owens, Joel Hodges, Mike Dyson and Michael Sally. Council Member Jeff Chandler was not present. Staff Members present that signed the visitors log included: Johnny Cribb, City Administrator, Kim Peters, Clerk of Council, Randy Moneymaker, Public Services Director, Gale Dollar, Clerk of Court, Dennis Turner, Police Chief, Bo Bowers, Fire Chief, Larry Sturdivant, Building Official, Courtney Soler, Finance Director, David Kornahrens, IT.

A copy of the visitors log is included in the official minutes.

CALL TO ORDER

Mayor Newman called the May 31, 2016 special Hanahan City Council meeting to order at 6:36 p.m.

INVOCATION and PLEDGE OF ALLEGIANCE

Council Member Sally led us in the Lord's Prayer and Pledge of Allegiance to the flag.

There were no Citizen's comments regarding agenda items.

NEW BUSINESS

Council Member Sally made a motion to have a public hearing to discuss the FY 2016-2017 Budget. Council Member Cox seconded the motion. There was no discussion. All were in favor, none opposed. Motion carried 6-0.

Mr. Cribb discussed in detail the FY 2016-2017 Budget.

- Expenses for FY 2015-2016 were better due to salary savings and items being purchased cheaper due to cost comparison. We were not fully staffed during the FY 2015-2016 year. Hoping to be fully staffed in the FY 2016-2017 Budget year.
- This year we will not have 27 payrolls.
- CAD system upgrade in 911 Center was discussed.
- Increase in EMS Billing collections expected.
- Police and Fire Department - \$3000 salary increase for sworn employees to go into effect July 1, 2016.
- Salary increase for Civilian employees \$2000 to go into effect January 1, 2017.
- Minimum salary in the city will increase to \$11.00 an hour for all entry level positions.
- Salary increases will not be applied to Public Service Director, Administrative Services Director, Recreation Division Chief, Public Works Division Chief and IT/Fleet/Buildings position due to other salary adjustments being made within those positions.
- A draft of the salary study will be delivered to Council no later than September 1, 2016.
- City restructuring flow charts were discussed and new positions that this will create were discussed.
- Salary savings, Fringe, and health coverage were discussed. With the State Insurance Program, family health coverage is more affordable.
- General Fund Revenues and Expenditures were discussed.
- Revenue report was discussed.
- Council Member Cox asked council and the audience to watch the USC Law professor video about body cameras. He said this is a tool and is not always realistic.
- A 2 year budget comparison was shown.

CAPITAL REQUESTS:

- Fire Department has added a lot of new equipment due to Chief Bowers upgrading the department.
- Council Member Sally asked about the electrical upgrade at the city amphitheater.
- Mr. Cribb said there will be an upgrade because we need more power for performances.
- Non Departments - Sally Port gates for Police and Access control gates for Public Works Facility.
- Police Department – body cameras, handheld Motorola radios, mobile in-car Motorola Radios, tasers, radio programming fee
- Fire Department – Scott Airpacks Cylinder spars, Bailout kits, Cribbing, Metro Nozzles, Stream Light Flashlights, Foam Eductor, Foam Diffuser, Cardiac Monitor
- Recreation – Network upgrade, Speakers, Stage Lighting, concession Windows, Batting Cage Nets, Turf pads for batting cages Elliptical Trainer
- Fund Balances for city are at a healthy balance.

- Sale of school property on Williams Lane will be added to the funds to be transferred once sale is completed.
- Changes in positions were discussed
- 65% of budget is payroll and fringe (health benefits and retirement)
- State Aid to Subdivisions and Interest Revenue were discussed. The State is still not fully funding the LGF
- LOST - Better the economy is doing the better the rebate.
- It was recommended not giving back 100% of the LOST. 71% will be given back and 29% will be ear marked as follows: 14.5% - Fleet Fund, 8.7% - Facility Maintenance, 5.8% Capital projects.
- Council Member Cox asked Mr. Cribb what the cost of a fire truck was and the cost of a new garbage truck. Mr. Cribb said a new fire truck would cost the city \$350,000 and a new garbage truck is around \$205,000. When a new fire truck is purchased the old truck will be made into an educational truck to educate kids.

GRANTS:

- CHATS Grant and Police Grant for bullet proof vests were discussed. If more grants are received, mid-year budget adjustments will be made.
- Bids came in for the trails grants today. Mr. Cribb will be getting more information on this tomorrow.
- Village Renaissance Grant is now being headed up by Kathryn Basha from the COG. Michelle Canon left and Dan Fraiser quit. Kathryn will be the contact person for now.

FLEET FUND

In the budget for next year:

- 2 Fire Command Staff SUV's
- 1 unmarked Police investigator car
- 1 Boom lift
- 1 converted Fire Department Truck for a Public Works flatbed truck.

CAPITAL IMPROVEMENT:

- Gutters at City Hall
- Concrete pads at batting cages
- Hardy board at press box

TIF fund - The TIFF fund will run out in 2018.

G/O Bond and Amortization schedule – this is the only outstanding debt the City of Hanahan has.

This concluded the budget presentation.

There were no questions from city council or from the audience.

Council Member Sally made a motion to close the public hearing. Council Member Hodges seconded the motion. There was no discussion. Motion carried 6-0.

Mayor Pro-Tem Owens made a motion to approve the introduction and first reading of Ordinance # 5-2016 – FY 2016-2017 Budget. Council Member Hodges seconded the motion. All were in favor, none opposed. Motion carried 6-0. Mr. Cribb asked that the Ordinance be read to have it in the official minutes. Mayor Pro-Tem Owens read Ordinance # 5-2016.

ORDINANCE # 5-2016

AN ORDINANCE ADOPTING THE CITY OF HANAHAN, SOUTH CAROLINA ANNUAL BUDGET FOR FISCAL YEAR 2016 – 2017

WHEREAS, SECTION 5-11-40 (C) of the South Carolina Code of Laws (1976), as amended, provides the authority to prepare an annual budget for all departments, and agencies of the City Government; and

WHEREAS, the annual budget shall be based upon estimated revenues, and shall provide appropriations for City operations and debt service for all City departments; and

WHEREAS, Pursuant to the above noted section of the Code of Laws, total funds appropriated in Fiscal Year 2016 – 2017 for the above purposes shall not exceed estimated revenues and carry forward funds available for expenditure in Fiscal Year 2016 – 2017.

NOW, THEREFORE, BE IT ORDAINED BY THE HANAHAN CITY COUNCIL THAT:

SECTION 1: There is hereby adopted by the City Council of the City of Hanahan, South Carolina, a “Budget of the City of Hanahan, South Carolina, Fiscal Year 2016 – 2017”, which budget constitutes the estimated income and expenses for the fiscal year 2016 – 2017, commencing July 1, 2016 and ending June 30, 2017. (Summaries attached to this ordinance).

SECTION 2: Nothing contained in the within budget ordinance shall prevent the City Council of the City of Hanahan from transferring funds from one budget item to another as the need may arise.

SECTION 3: Funds appropriated herein are to be expended only in compliance with policies adopted by Council or, at Council's direction, as formulated and implemented by the Administrator, either existing or adopted.

SECTION 4: In order to provide revenue for the general welfare of the inhabitants of the City of Hanahan and for general public purposes and to supply the budget herein adopted, there is hereby assessed against all real estate and personal property lying within the corporate limits of such city (including all bonds and stock of banks, insurance companies and other corporations and the real estate of church and school associates from which church and school associations draw a revenue or which is intended to be rented out for such purpose, except such as is exempt from taxation under the constitution and laws of the State and City Ordinance) and the assessed value thereof as found by the Assessor and Auditor of the County of Berkeley, a levy of FIFTY SIX point TWO (56.2) MILLS for general purposes for the Fiscal Year 2016– 2017.

SECTION 5: As required by law, 71% of the Local Option Sales Tax Fund will be distributed as tax relief to tax payers; this amount is one million three hundred fifty nine thousand eight hundred and ninety four dollars (\$1,359,894). The City will retain 29% of total LOST funds, five hundred fifty thousand four hundred and fifty dollars (\$555,450). The retained funds will be used for general operating in the following ways: 50% Fleet purchases (\$277,725), 30% Facility Maintenance (\$166,635), and 20% Capital Projects (\$111,090). Tax credits are based upon a LOST credit factor of .00099937. Pursuant to Sections 4-10-10 through 4-10-100 of the Code of Laws of South Carolina.

SECTION 6: If for any reason any sentence, clause or provision of this Ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

SECTION 7: The within Ordinance to become effective on July 1, 2016.

Enacted this 14th day of June, 2016.

Minutes, Special meeting of City Council
May 31, 2016
Page 6

Minnie Newman, Mayor
City of Hanahan

ATTEST:

Kimberley C. Peters, Clerk of Council

Public Hearing: May 31, 2016
Introduction and 1st Reading: May 31, 2016
2nd Reading and Approval: June 14, 2016

There were no citizen's comments regarding the budget.

There being no further business to discuss tonight, Council Member Hodges made a motion to adjourn. Council Member Sally seconded the motion. All were in favor, none opposed. There was no discussion. Motion carried 6-0. The meeting was adjourned at 7:38 p.m.

Respectfully submitted,

Kimberley C. Peters, Clerk of Council

ATTEST

Mayor Minnie Newman